



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
菲律宾共和国驻厦门总领事馆
XIAMEN

RFQ-XN-2026-01-0001

REQUEST FOR QUOTATION

Dear Sir/Madam,

The Philippine Consulate General in Xiamen, PROC intends to procure various supplies and would like to request for a quotation from your company.

Name of Project : Procurement of Various Supplies

Location : Philippine Consulate General Grounds, No. 4 Consulate Road, Siming District, Xiamen City, PROC

Technical Specification: Please see attached Annex A

Approved Budget : Not to exceed RMB 23,000.00

Deadline for Submission of Quotation : 5:00 p.m., 03 February 2026

Quotations must be delivered to the address mentioned above or e-mailed to xiamen.pcg@dfa.gov.ph or xiamenpcg.procurement@yahoo.com on or before the deadline of submission of quotations.

The Consulate General of the Philippines reserves the right to accept or reject any quotation, and to reject all quotations at any time prior to award of contract, without thereby incurring any liability to the affected suppliers.

For further information, please contact:

BIDS AND AWARDS COMMITTEE SECRETARIAT

Philippine Consulate General, Xiamen
No. 4 Consulate Road, Siming District,
Xiamen City, PROC
Tel Nos.: (+86-592) 5130355 / 5130366
Fax No.: (0086) 592-5530803

Very truly yours,

CHARLESON C. HERMOSURA
BAC Chairperson

27 January 2026

No 4 Consulate Road, Siming District, Xiamen City, P.R.C. 361008
Tel Nos.: +86 (592)-513-0355, 513-0366 Fax No: + 86 (592)-513-0803
Email: xiamen.pcg@dfa.gov.ph Website: xiamenpcg.dfa.gov.ph



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Annex A

TECHNICAL SPECIFICATIONS

27 January 2026

Philippine Consulate General, Xiamen
No. 4 Consulate Road, Siming District
Xiamen City, 361009
Fujian Province, PROC

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item Description	Quantity	Contact Price
Black No. 680, for HP printer	30	
Tri-color 680 for HP Printer	30	
Black, HP 955XL for HP printer	1	
Cyan, HP 955XL for HP printer	1	
Magenta, HP 955XL for HP printer	1	
Yellow, HP 955XL for HP printer	1	
Black, MP6054C for Ricoh copier MP5054sp	2	
Black, No. C6003C for Ricoh copier MP C4504exSP	2	
Cyan, Ricoh copier, C6003C	2	
Magenta, Ricoh copier, C6003C	2	
Yellow, Ricoh copier, C6003C	2	
Black, CC388XC for HP Laserjet printer	2	
Black, IMC 2500 for Ricoh copier IMC 2500	2	
Magenta, IMC 2503LC for Ricoh copier IMC 2500	2	
Cyan, IMC 2503LC for Ricoh copier IMC 2500	2	
Yellow, IMC 2503LC for Ricoh copier IMC 2500	2	
Black, W2040A (416A) for printer HP MFPM4797DW	3	
Cyan, W2041A (416A) for printer HP MFPM4797DW	2	
Yellow, W2042A (416A) for printer HP MFPM4797DW	2	
Magenta, W2043A (416A) for printer HP MFPM4797DW	2	
USB Flashdrive, 8 Gb	5	
External Hard Drive, 2 Tb	2	

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name of Company: _____

Name/Signature of Representative: _____

Contact No.: _____

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