



RFQ-XN-2026-02-0010

REQUEST FOR QUOTATION

Dear Sir/Madam,

The Philippine Consulate General in Xiamen, PROC invites reputable companies to provide quotations for the procurement of Annual Motor Vehicle Inspection of the Xiamen PCG's 14-Seater Van. The request for quotation is being issued in accordance with GPPB Resolution no. 28-2017 dated 31 July 2017. The details of the requested procurement are as follows:

Name of Project : Procurement of Services for the Annual Motor Vehicle Inspection of the Xiamen PCG's 14-Seater Van for the Renewal of its Road Worthiness Certification

Location : Philippine Consulate General Grounds, No. 4 Consulate Road, Siming District, Xiamen City, PROC

Terms of Reference: Please see attached Annex A

Approved Budget : Not to exceed CNY 1,200.00

Deadline for Submission of Quotation : 5:00 p.m., 02 March 2026

Quotations must be delivered to the address mentioned above or e-mailed to xiamen.pcg@dfa.gov.ph or xiamenpcg.procurement@yahoo.com on or before the deadline of submission of quotations.

The Consulate General of the Philippines reserves the right to accept or reject any quotation, and to reject all quotations at any time prior to award of contract, without thereby incurring any liability to the affected suppliers.

For further information, please contact:

BIDS AND AWARDS COMMITTEE SECRETARIAT

Philippine Consulate General, Xiamen
No. 4 Consulate Road, Siming District
Xiamen City, 361009 Fujian Province, PROC
Tel Nos.: (+86-592) 5130355 / 5130366
Fax No.: (0086) 592-5530803

Very truly yours,

CHARLESON C. HERMOSURA
BAC Chairperson

23 February 2026



TERMS OF REFERENCE

PROCUREMENT OF SERVICES FOR THE ANNUAL MOTOR VEHICLE INSPECTION OF THE XIAMEN PCG'S 14-SEATER VAN FOR THE RENEWAL OF ITS ROAD WORTHINESS CERTIFICATION

I.	<p>Background:</p> <p>The Philippine Consulate General in Xiamen, China, requires the services of an officially licensed Chinese motor vehicle inspection station to conduct the statutory annual inspection of its 14-seater van, ensuring compliance with PRC road safety and environmental standards for the renewal of its vehicle license.</p>
II.	<p>Scope of Work:</p> <p>The service provider shall perform a comprehensive inspection, including:</p> <ul style="list-style-type: none"> ● Vehicle Identification: Verification of VIN/chassis number, engine number, and license plate. ● Safety Performance: Inspection of braking system, steering, lighting, tires, and chassis. ● Emission Test: Compliance with China national / local environmental standards connection and tailpipe testing. ● Exterior & Interior Inspection: Condition of bodywork, windows, seatbelts, and mandatory equipment.
III	<p>Deliverables:</p> <ul style="list-style-type: none"> ● Motor Vehicle Safety and Emission Inspection Report. ● Official Invoice (Fapiao) issued by the licensed entity.

NOTE:

Bidder must state compliance to each of the provision in the Terms of Reference/Technical Specifications, as well as to the Schedule of Requirements. The Statement of Compliance must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and in behalf of the Bidder concerned. If the Bidder is joint venture, the representative must have authority to sign for and in behalf of the partners to joint venture. All documentary requirements should be submitted on or before the deadline for the submission of bids.

Conforme:

[Signature/s]
 [Name of the Bidder/Bidder's Authorized Representative/s]
 [Position]
 [Date]



ANNEX B

PRICE QUOTATION FORM

23 February 2026

Philippine Consulate General, Xiamen
No. 4 Consulate Road, Siming District
Xiamen City, 361009
Fujian Province, PROC

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item Description	Quantity	Contact Price
Services for the Annual Motor Vehicle Inspection of the Xiamen PCG's 14-Seater Van	1 lot	

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name of Company: _____

Name/Signature of Representative: _____

Contact No.: _____