



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES

菲律宾共和国驻厦门总领事馆

XIAMEN

RFQ-XN-2024-07-0031

REQUEST FOR QUOTATION

Dear Sir/Madam,

The Philippine Consulate General in Xiamen, PROC intends to procure various toners and would like to request for a quotation from your company.

Name of Project : Procurement of Various Toners for Consulate's Copiers and Computer Printers

Location : Philippine Consulate General Grounds, No. 4 Consulate Road, Siming District, Xiamen City, PROC

Terms of Reference : Please see attached

Approved Budget : Not to exceed RMB 16,000

Deadline for Submission of Quotation : 5:00pm , 15 July 2024

Quotations must be delivered to the address mentioned above or e-mailed to xiamenpcg@dfa.gov.ph or xiamenpcg.procurement@yahoo.com on or before the deadline of submission of quotations.

The Consulate General of the Philippines reserves the right to accept or reject any quotation, and to reject all quotations at any time prior to award of contract, without thereby incurring any liability to the affected suppliers.

For further information, please contact:

BIDS AND AWARDS COMMITTEE SECRETARIAT
Philippine Consulate General, Xiamen
No. 4 Consulate Road, Siming District, Xiamen City
Tel Nos. (+86-592) 5130355 / 5130366
Fax Nos (0086) 592-5530803

Very truly yours,


ANGELITA C. AGUILAR
Administrative Officer / BAC Chairperson

09 July 2024

PRICE QUOTATION FORM

09 July 2024

Philippine Consulate General, Xiamen
 No. 4 Consulate Road, Siming District,
 Xiamen City, 361009,
 Fujian Province, PROC

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

PARTICULARS	Quantity	CONTRACT PRICE
1. Toner C6003, magenta for Copier Ricoh MP C4504exSP	2 pcs	
2. Toner C6003, cyan for Copier Ricoh MP C4504exSP	2pcs	
3. Toner C6003, yellow for Copier Ricoh MP C4504exSP	2 pcs	
4. Toner C6003, black for Copier Ricoh MP C4504exSP	2pcs	
5. Toner, MP6054C , black for Copier Ricoh MP5054sp	2 pcs	
6. IMC2500LC, magenta toner for Ricoh copier IM 2500	2 pcs	
7. IMC2500LC Cyan toner for Ricoh copier IM 2500	1pcs	
8. IMC2500LC yellow toner for Ricoh copier IM 2500	2 pcs	
9. 89A, CF289A toner for printer HP Laser Jet Enterprise , M507, black	2 pcs	
Grand Total in RMB		

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name of Company

 Name/Signature of Representative

 Contact No.